



Family Service Obligation Policy *approved 08.17.25*

MLAC is an organization that employs full-time and part-time certified professional coaches, other part-time staff, and rents facilities for its operations and has an obligation to its membership to act fiscally sound. The club relies heavily on families in addition to staff to help run the day-to-day business, which include hosting meets and events throughout the year. Each member family is obligated to contribute to maintain the fiscally sound operations which enable our positive environment for each and every athlete.

I. FAMILY SERVICE OVERVIEW

- A. Family Service is the responsibility of each member family to be actively involved in the operations of our club. Having individuals serve in the variety of roles enables our club to host competitive opportunities for our own athletes, have social activities for our members, and provide educational, hands-on learning for families on the behind the scenes operations of the sport.
- B. Family Service is measured in **credits**, which is calculated as a shift (typically, 3-5 hours in length, as standard from a swim meet session). Family Service credits are not calculated by actual/total clock hours.
- C. The Family Service obligation of each member family is determined by their oldest swimmer's training group. Families with multiple swimmers only have to complete the requirement as defined by their oldest swimmer's training group.

II. OBLIGATIONS FOR 2025-2026 SEASON

- A. For the 2025-2026 season, the following is the assigned allotment organized by group level:

Group	Total Credits	Max
Senior, Junior, Age Group	6 total credits	1 Admin Credit and 1 In-Kind Credit
Families with only Senior group in the HS Class of 2026	3 total credits	
Developmental, applicable to the first session of enrollment	1 Admin Credit	

- B. Should a member family fail to earn the specified credits within a registration year, they will be charged a rate of \$125 per credit unfulfilled, which must be paid in full prior to registering for the next season. MLAC will invoice charges to member accounts once opportunities for the current season have passed.
- C. For families who only start with MLAC in the midst of a season, their obligation may be pro-rated, depending on the registration date.
- D. Requests for exemption may be brought to the MLAC Scholarship Committee no later than ten (10) days after MLAC registration, in writing via email to scholarships@mlacswimming.com.

III. ADMIN CREDIT

Each member family has the opportunity to earn one (1) Administrative credit by completing the following tasks, if completed in fully by October 31st, 2025:

- A. Register each of their swimmers as USA Swimming Athletes for the 2026 registration year



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- B. Complete the [MLAC Compliance Acknowledgement](#) for each service worker from the member family (parent(s), any siblings, grandparents, etc) as detailed in our compliance portal
- C. Complete the Parent SSRP module “PARENTS GUIDE TO MISCONDUCT IN SPORT”, which is available directly from your USA Swimming account by clicking Education > Course Catalog > Safe Sport > SSRP

All swimmers must be registered as USA Swimming Athletes for the 2026 registration year no matter what: we are simply offering an incentive to those who complete it right away.

Failure to complete all components of the Admin Credit as described above will result in the member family not receiving any credit - full or partial - of this category.

IV. IN-KIND CREDIT

Each member family has the opportunity to earn one (1) In-Kind credit by purchasing inventory stock for hosted meets and events concessions/hospitality, under the following parameters:

- A. In-Kind product must be of the same quantity, brand, and specifications as defined in listing/sign-up. Any non-spec In-Kind product may not be usable, so it is important to follow the specifics as advertised.
- B. In-Kind product is not able to be dropped off and stored in advance of requested time at any facility utilized by MLAC.
- C. In-Kind product must be dropped off as directed by the Director and/or F&B Coordinator, for any specific hosted meet/event.

Failure to follow in full the parameters of the In-Kind Credit as described above will result in the member family not receiving any credit - full or partial - of this category.

V. SERVICE OPPORTUNITIES

It is the responsibility of each member family to follow communications to find opportunities for service. MLAC puts forth the best effort to describe each opportunity, including communication, mobility, and physical tasks. Questions about opportunities may be directed to the VP/Membership.

VI. EARNING CREDIT

- A. Upon arrival at a hosted meet/event, the individual completing service must sign-in and acquire any directives for their shift.
 - 1. Report times are generally advertised during sign-ups, but are subject to change based on meet/event schedules, and are thus communicated as such to all families.
 - 2. Failure to arrive at the designated report time will result in no credit being issued. Should an emergency arise, it is the responsibility of the individual to communicate to the Director.
- B. **One (1) individual fulfilling one (1) shift is equal to one (1) credit.**
- C. If an individual sign-ups and works a shift but does not have their MLAC Compliance Acknowledge completed, no credit shall be issued.
- D. It is the responsibility of each member family member to track their credits within their family account on SportsEngine.
- E. Admin Credit and In-Kind Credit will be issued under the conditions listed above.